Career Development Center
New York Early Childhood Professional Development Institute

# Professional Development Provider, Nyc, Li, Westchester

University At Albany Child Research & Study Center

New York, NY 10001

Other | Full-time | Hybrid | $55,000 - $70,000 a year

Posted on October 26, 2026

## Organization Statement

Employment is with The Research Foundation for the State University of New York, a private, nonprofit, educational corporation that provides essential sponsored program administration and innovation support services to SUNY faculty and students whose ideas and research generate ground-breaking discovery and translate to entrepreneurial and economic development opportunities for New York State.

Working at the SUNY Research Foundation for the University at Albany, you will be part of a team that provides essential services to the University as it moves to the front ranks of American higher education, supporting the advancement of education, research and discovery. The University at Albany, a nationally recognized research university with outstanding faculty, researchers and staff, offers challenging, exciting and rewarding careers to those who seek opportunities to grow and excel.

The University at Albany is at the forefront of innovation and exploration in a wide range of research areas, from the health sciences and engineering to the humanities and fine arts. UAlbany has been recognized as a Carnegie R1 research institution - one of the elite "very high research activity" doctoral universities as ranked by the Carnegie Classification of Institutions of Higher Education.

## Job Description

### Pyramid Model Professional Development Provider

The Pyramid Model Professional Development Provider supports early childhood programs in implementing the Pyramid Model, an evidence-based framework that promotes the social-emotional development of young children. Through professional development, practice-based

coaching, and technical assistance, the provider helps programs create inclusive environments and strengthen positive behavior support for children and families.

This position works closely with Program Leadership Teams, Regional Coordinators, classroom coaches, administrators, and other implementation partners. The provider supports programs as they move through the stages of exploration, installation, implementation, and sustainability, with a focus on building leadership capacity and systems that support lasting change.

The role combines relationship-building, observation, and data-informed decision-making. Using approved Pyramid Model fidelity tools and data systems, the provider helps programs identify strengths, establish priorities, and monitor progress toward implementation goals.

The ideal candidate is a collaborative and reflective early childhood professional with experience supporting adult learning, coaching, and program improvement. The position requires strong communication and organizational skills, an understanding of social-emotional development and inclusion, and a commitment to working responsively with diverse programs, professionals, and communities across New York State.

## Responsibilities

**Description of Duties:**

- **Professional Development Delivery**: Provides intensive, practice-based implementation coaching and technical assistance to assigned Program Leadership Teams (PLTs). Guides programs through the Implementation Kick-Off Process and ongoing stages of exploration, installation, implementation, and sustainability. Supports leadership teams in developing, implementing, and monitoring action plans that strengthen systems for social-emotional learning, inclusion, and behavior support.
- **Implementation Coaching & Technical Assistance:**Provides intensive, practice-based implementation coaching and technical assistance to assigned Program Leadership Teams (PLTs). Guides programs through the Implementation Kick-Off Process and ongoing stages of exploration, installation, implementation, and sustainability. Supports leadership teams in developing, implementing, and monitoring action plans that strengthen systems for social-

emotional learning, inclusion, and behavior support.

- **Fidelity Assessment, Observation, and Data Use:**Conducts formal fidelity observations using approved Pyramid Model tools (e.g., TPOT, TPITOS, Benchmarks of Quality). Supports programs in collecting, entering, analyzing, and using implementation and fidelity data within the Pyramid Model Implementation Data System (PIDS). Uses data to inform coaching decisions, continuous quality improvement, and program-level problem solving.
- **Systems-Level Collaboration & Coordination:**Collaborates with Regional Coordinators, regional team members, classroom coaches, administrators, and other implementation partners to ensure coordinated, coherent service delivery. Strengthens leadership capacity, team functioning, and internal coaching structures to promote sustainability. Participates in meetings, calibration sessions, communities of practice, and required statewide convenings.
- **Documentation, Reporting & Quality Assurance:** Maintains accurate records of trainings, coaching activities, observations, and outcomes using the Aspire Registry, PIDS, and internal data systems. Contributes to regional and statewide reporting requirements and supports ongoing evaluation and continuous quality improvement efforts.

## Qualifications

**Minimum Qualifications:**

- Bachelor's degree in a related field required; Master's degree preferred
- Eligible to become an approved provider member of the Pyramid Model Professional Development Network
- Experience using the NYS Pyramid Model Implementation Data System (PIDS)
- Minimum of two (2) years of experience providing professional development, coaching, or technical assistance to adult learners in early childhood or related systems.
- Demonstrated knowledge of the Pyramid Model or comparable multi-tiered frameworks supporting social-emotional development, inclusion, and behavior support.
- Strong facilitation, coaching, communication, and collaboration skills.
- Experience with data-informed decision making, action planning, and team-based problem solving.
- Ability to travel regionally and work effectively in both virtual and in-person environments.

**Preferred Qualifications**

- Officially approved via the Master Cadre/PDN process to support multiple aspects of Pyramid Model installation within early childhood programs (e.g. leadership team coaching, Pyramid

Model module training, practitioner coaching, implementation fidelity assessment).

- **Minimum Education Level:** Bachelor's Degree
- **Preferred Education Level:** Master's Degree

## Application Instructions

Persons interested in the position should use this link to apply.
https://rfhr.interviewexchange.com/jobofferdetails.jsp?JOBID=200221&CNTRNO=22&TSTMP=0

## Language Requirements

English

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