

# Lead Teacher

Hetty's Brilliant Minds

Latham, NY 12110

Teacher

Full-time

Onsite

\$18.00 - \$19.00 an hour\*

\* additional bonus' and promotion

Posted on September 12, 2025

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## Organization Statement

With a strong foundation in place, Hetty's Brilliant Minds is poised for continued growth and success. The school's commitment to providing a holistic, Christian-based education ensures that children are not only prepared academically but are also equipped with the values, skills, and love they need to succeed in life.

As Hetty's Brilliant Minds expands into new locations, the vision remains clear: to provide every child with an exceptional early learning experience that nurtures their mind, body, and spirit. Through a commitment to academic excellence, faith-based values, and a focus on the child as a whole, Hetty's Brilliant Minds is shaping the brilliant minds of tomorrow, one child at a time.

## Job Description

Hetty's Brilliant Minds is a Christian childcare center that offers innovative, year-round, before school, full-day and after school educational preschool as well as infant care. It is at the heart of our vision to offer a program that addresses the whole child. The mission of our childcare center is to provide a safe, loving, and encouraging environment that not only meets children's developmental and academic needs. We would love to have a lead teacher who shares our values to join our team to help teach our Brilliant Minds.

## Responsibilities

While the activities vary, infant and toddler teachers focus primarily on nurturing, monitoring teaching children to share, express themselves, communicate, and collaborate well with others, follow their curiosity, and further their language and vocabulary development.

Other day-to-day duties can include:

- Supervise assistant teachers and volunteers
- The lead teacher will develop lesson plans based on our curriculum and should be able to access the developmental growth of the children.
- Communicating with parents' on the progress of their children.
- The lead teacher is responsible for setting up their classroom to reflect the lessons they are currently teaching.
- Planning and carrying out curriculum
- Helping children develop positive self-images and experience success Encouraging the exploration of interests and developmental social skills
- Developing schedules and routines ensuring physical activity, rest, and playtime
- Teaching children how to play fairly with others
- Observing, assessing, and documenting each assigned child's health, skills, behavior, growth, and development Identifying any physical or mental development concerns in assigned children
- Meeting with parents to discuss concerns Optimizing children's developmental, intellectual, and social achievements in class activities
- Providing leadership and guidance to other staff and colleagues
- Creating and leading a supportive, nurturing learning environment that encourages responsibility and motivation

Additional Duties\_\*

- The teacher has to be vigilant about the health and safety of the children. They should also have to report anything that poses a health hazard to the appropriate staff member.
- They should report any suspected cases of child abuse to the appropriate authorities.

## **Qualifications**

- Must have 2 years experience of working in a childcare setting especially with Toddlers (18 months to 38 months).
- CDA in Infant/Toddler
- Associate Degree preferred but not required.
- MAT, First aid and CPR Certificate

- **Minimum Education Level:** CDA Credential
- **Preferred Education Level:** Associate's Degree

## **Application Instructions**

Cover Letter (optional)

Resume (required)

## **Additional Information**

Benefits:

- Employee assistance program
- Employee discount
- Paid time off
- Professional development assistance
- Referral program
- Tuition reimbursement

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